

# I800 A FILING INSTRUCTIONS

You should receive three original home studies with a notary and home study agency license once the home study is approved. Here's what to do with the three home studies:

1. Include one in the I-800A application through USCIS
2. Send one to your secretary of state to get apostilled to include in your dossier paperwork
3. Keep one home study for your family's records

To apply for immigration approval, you will need to file the following forms with USCIS. USCIS can take 75 days or more to process your application, so we encourage you to file for the I-800A quickly after receiving your home study. I have included the link to all forms, a checklist for your use, an explanation on fees, and the mailing addresses to choose from depending on how you plan to mail (regular vs. express). Please see all below.

All forms are here: [Application for Determination of Suitability to Adopt a Child from a Convention Country | USCIS](#)

You should include the following in your submission to USCIS:

1. Signed I800A Cover Letter (on portal)
2. Letter to the Department of Homeland Security: Verifies photocopies are true and accurate copies (on portal)
3. Completed I800A application form (in link above)
4. Completed Supplement 1: For any other adults in the home if applicable (in link above)
5. Completed Supplement 2: Provides AGCI consent to contact on your behalf (in link above)
6. Completed G-1145: To request an electronic notification for updates (on portal)
7. Photocopy of birth certificate for each parent and adult in the home (if in foreign language must be translated)
8. Photocopy of marriage license (if applicable)
9. Photocopy of divorce decree (if applicable)
10. Photocopy of death certificate (if applicable)

# 1800 A FILING INSTRUCTIONS

11. Original, notarized Home Study with license
12. AGCI Home Study approval letter: Only needed if home study agency is NOT Hague accredited.
13. Documentation Regarding Criminal Record (if applicable):
  - a. Certified copy of documentation showing final disposition of each incident which resulted in arrest, indictment, conviction, and/or any other judicial or administrative action for anyone subject to the home study and
  - b. A written statement with the home study giving details, including any mitigating circumstances about each arrest, signed, under penalty of perjury, by the person to whom the arrest relates. Your signed statement must include the phrase "under penalty of perjury."
14. Check or money order payable to U.S. Department of Homeland Security (do not abbreviate anything but 'U.S.'). See fee schedule here: [Fee Calculator \(uscis.gov\)](https://uscis.gov/fees)

Please note if you are mailing via regular mail or express mail there are different filing addresses. If you use the wrong one, it will get returned.

## **For U.S. Postal Service (USPS):**

USCIS  
P.O. Box 660087  
Dallas, TX 75266

## **For FedEx, UPS, and DHL deliveries:**

USCIS  
Attn: Hague  
2501 S. State Hwy. 121 Business,  
Suite 400  
  
Lewisville, TX 75067