***Letter must be printed on home study agency letterhead***

**EXAMPLE ONLY**

# Parental Rights Letter

**[Date]**

To Whom It May Concern:

**[HOME STUDY AGENCY]** has approved **[ADOPTIVE PARENT NAME]** to adopt a child from Bulgaria**. [ADOPTIVE MOTHER]** is a single mother.

**[HOME STUDY AGENCY]** has performed a child abuse registry check with the State of **[STATE]** and found that **[ADOPTIVE PARENT NAME]** has never been under investigation nor has she been convicted of any type of child abuse, child neglect, physical abuse or domestic violence.

This parent is legally competent and she has not been deprived of parental rights by any court or jurisdiction.

She is an appropriate and approved prospective adoptive family.

Sincerely,

# [Social Worker’s name, title and Signature]

UNITED STATES OF AMERICA  
STATE OF:  
COUNTY OF:  
On this \_\_ of \_\_\_\_\_, 20\_\_, before me, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a notary public

personally appeared before me, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, personally known to me to be the person whose name is subscribed to this instrument, and acknowledged they executed the same.  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Signature of Notary Public  
COMMISSION NUMBER:  
EXPIRATION: